

TSKW Art Exhibition & Loan Agreement Office Use: Loan # _____ Fee \$20 : _____ Initials _____
Membership Status : current ___ new ___ renew _____

EXHIBITION:

TSKW 3rd Annual TSKW *Members' Summer Salon and Potluck*

Exhibit Location: The Historic Armory Hall, 600 White Street, KW

Start Date: July 7 **End Date:** July 26 **Reception:** Walk on White July 21, 6-9 pm

Delivery Dates: Friday July 1, 10-4 pm **Pick up dates:** Wednesday July 27, 12-4 pm
Or other times by special arrangement and written confirmation.

PLEASE PRINT: Name: _____

Phone: _____ Cell: _____

Address: _____

Email: _____

Other Contact Person: _____

Email: _____ Phone: _____

Label Credit/ Name as you wish it to appear: _____

OBJECT DESCRIPTION:

Title: _____ PRICE _____

80% of sales benefit the artist. TSKW will apply a 20% commission for sales generated due to the exhibition of the work in this show.

Medium: _____ Year completed: _____

2D Size (H xW excl. mat/frame) **works must be securely wired and ready to hang:** _____

With mat/frame: (HxW): _____ 3D Size: (HxWxD): _____

Condition (A condition report and photograph will be completed for each object when it arrives):
Notes of previous damage:

INSURANCE

The lender shall take full responsibility for insuring the loaned work while on exhibit at TSKW. TSKW will respect the work and take every precaution to provide safety and security for the loaned work while exhibited in the building, but will not be held liable for any damage or theft of work if it should occur:

signature _____

Certificate of Insurance (Y/N): _____ If insured, Declared Value: _____

TERMS & CONDITIONS GOVERNING EXHIBITION AGREEMENT

1. The conditions set forth on this form apply to all objects lent to The Studios of Key West (TSKW) and cannot be altered, changed, waived or otherwise amended except as agreed upon in writing.
2. TSKW will exercise the same care with respect to your work as it does in the safekeeping and handling of all works shown at TSKW.
3. Unless otherwise agreed upon, the cost of transportation and packing of the work will be the responsibility of the artist.
4. In the event of a loss it will be the responsibility of the artist to establish to their insurance company the declared fair market value of the item in question.
5. It is understood that objects shown may be photographed by the general public and media.
6. Any object lent to TSKW for exhibition shall remain in its possession for the time specified on the face of this form.
7. TSKW has sole discretion as to choice of, duration of, and in what manner objects will be displayed. TSKW has the right to determine what written and interpretive materials will accompany the exhibition.
8. In the event of any conflict between this agreement and any writings, forms, or documents of the lender, the terms of this agreement shall be controlling.
9. TSKW has the right to use materials for internal and external public relations, media and promotion.

The above conditions shall apply to all objects on display and cannot be altered, changed, waived or otherwise affected except by written agreement of both parties. In signing this agreement, the undersigned warrants, represents, and certifies that he or she is the legal owner or authorized agent of the legal owner of the property described on this form.

SIGNATURES

I agree to the Terms & Conditions Governing this Exhibition Agreement. I understand that failure to meet the requirements of this agreement may result in the cancellation of the exhibition of the work.

Signature of Artist/Authorized Agent

_____ Date: _____

Print Name _____

Signature of TSKW Staff Member/ Authorized Agent

_____ Date: _____

Print Name & Title _____

YES! I PLAN TO ATTEND THE ARTIST RECEPTION and Bring something for the Potluck- Thursday, Thursday July 21, 6-9 pm _____ This is Walk on White!